

Meeting: LLC Board

Date: May 1, 2019

LLC Board:

Maja Andjelkovic

Alissa Cooper

Jason Livingood

Sean Turner

Peter Van Roste

Staff:

Stephanie McCammon

Alexa Morris

Portia Wenze-Danley

Observer:

Scott Mansfield

Scribe:

Liz Flynn

Conflicts of Interest Declared: None

Part I: Open to the Public

1. Approve minutes from last meeting

The minutes from April 23 were approved and will be posted by Liz on the public website today.

2. Status of insurance policy research

The IETF's current insurance broker will be dialing in to the face-to-face meeting next week for a focused discussion of options.

3. Status of compliance/policies research

There are a range of policies required in the LLC agreement and IASA2 documents. The board chair is working with counsel to develop drafts and the board will discuss this at the face-to-face meeting next week in detail.

4. Detailed review & discussion of agenda for F2F meeting

The second day's ending time has been changed to accommodate flights out. There's potential to start earlier in the morning if necessary. Alissa suggested reserving some time at the end for non-public board discussion, to cover any topics that need such a discussion. Jason took the assignment to make changes to the agenda based on the discussion.

Part II: Board + Staff

1. Status of tools RFP

A tools RFP is due to go out August 30, 2019. Alissa and Portia will work together on developing the SOW. A contractor has been identified for the RFC Errata Tool work and Portia is working on the contract.

2. Status of temporary NOC services agreement

The Board has reviewed a draft service agreement and it has been through legal review. The Board approved this agreement by roll call vote:

Maja Andjelkovic	Yes
Alissa Cooper	Yes
Jason Livingood	Yes
Sean Turner	Yes
Peter Van Roste	Yes

3. Sponsorship & Fundraising discussion

Alissa gave the board an in-depth history of IETF sponsorship fundraising, as background for a discussion during next week's meeting .

Part III: Board Only

1. Status / Next Steps / Decisions: ED search firm & ED search process

Sean updated the board on the status and next steps in the process. Dates for long and short list reviews need to be determined.

2. Status / Next Steps / Decisions: Salary survey firm for ED role

The salary survey is complete and the current budget for the role appears sufficient, so no changes are necessary right now.

3. Sponsorship & Fundraising next steps

The board discussed items they wanted to explore further when they meet next week.

4. Any Other Business

The board discussed the discussion of RFC6635-bis on the IASA2 WG mailing list. It was noted that if there was a difference between what current contracts say and what is in the RFC, that some sort of alignment may need to happen in the future.