

Meeting: LLC Interim Board

Date: February 21, 2019

LLC Interim Board:

Gonzalo Camarillo

Alissa Cooper

Glenn Deen, Chair

Ted Hardie

Portia Wenzel-Danley

Incoming Board:

Jason Livingood

Sean Turner

Peter Van Roste

Maja Andjelkovic

Guests:

Alexa Morris

Brad Biddle

Vigdis Bronder

Scribe:

Liz Flynn

Section I. Open to Observers

1. Approve meeting minutes from February 6

The minutes from February 6 were approved and will be posted publicly.

2. Confirm schedule of calls between 21 Feb and IETF 104.

A board call is scheduled for Monday, March 18. During this call, the board officers (Chair and Treasurer) will be selected by simple majority vote, since not all the new board members will be present in Prague and the normal Tuesday breakfast time slot is difficult for East Coast US members to call in. The board will schedule another meeting later in the day on Tuesday to review their plenary presentation. Board members who are interested in either officer position will email their fellow board members at least one week in advance of the next call.

3. Board retreat - May 7-8, 2019

The board retreat will take place at the Cisco offices in Washington DC on May 7 and 8. On an interim basis, between now and the retreat, the interim board is adopting ISOC's board travel

reimbursement policy. The new board will write its own policy later. For now, Glenn as the interim board chair will take on the CFO role of approving reimbursements.

A portion of the retreat will be open to public observers, like the December retreat. The agenda is aimed to be finalized two weeks before.

4. Schedule of RFPs for 2019

Both the Secretariat and the Executive Director contracts cannot be extended further and will need RFPs to be sent out during 2019. Tools maintenance work will also be up for RFP at the end of the year. The incoming board will look at the draft SOWs in the spring.

Section II. Closed to Observers; Board + Staff + Contractors

1. IETF 109 update

Some site visits were recently conducted by a team from AMS and the NOC. The detailed site visit report should be ready by the next board meeting and the board will soon have to make a decision about which venue to select for IETF 109.

2. Sponsorships overview for 2019

Overall we are in a good place regarding sponsors for all meetings in 2019; we have hosts committed for all three meetings this year. We do still need a host for IETF 107 in 2020.

Section III. Board Only Executive Session

In executive session, the board discussed the development of the Executive Director job description.