

**Meeting:** LLC Board

**Date:** November 7, 2019

**LLC Board:**

Maja Andjelkovic

Alissa Cooper

Jason Livingood

Sean Turner

Peter Van Roste

**Staff:**

Jay Daley

Alexa Morris

Portia Wenze-Danley

**Observers:**

None

**Scribe:**

Liz Flynn

**Conflicts of Interest Declared:** None

**Part I: Open to the Public**

**1. LLC Policies**

The policies approved last week will be published later today. Draft webpages are ready to publish. The Board reviewed their Conflict of Interest forms and associated memos, and finalized some language.

**2. IETF Executive Director transition**

Portia and Jay have a transition plan and will be working together to complete it.

**3. Discuss preparations for IETF 106**

The Board reviewed draft plenary slides and discussed other updates that should be made to the community. RFP awards will be announced before the meeting.

**Part II: Board + Staff**

Status of RFPs and budget discussed.

**Part III: Board Only**

Strategic planning process discussed