

Meeting: LLC Board

Date: April 14, 2022

Attendees

LLC Board:

Maja Andjelkovic
Jason Livingood
Sean Turner
Peter Van Roste

Staff/Secretariat:

Jay Daley
Laura Nugent
Lee-Berkeley Shaw
Greg Wood

Observers/Guests:

Alessandro Amirante
Sean Croghan
Robert Sparks

Scribe:

Liz Flynn

Conflicts of Interest Declared:

None.

Part I: Open to the Public

1. Record e-vote results

One e-vote has been completed since the previous Board meeting.

a. The March board meeting minutes were approved with the board e-voting as follows:

Maja Andjelkovic: YES
Lars Eggert: YES
Jason Livingood: YES
Sean Turner: YES
Peter Van Roste: YES

2. Review & approve prior month's financial statements

A new process for producing and reviewing the monthly statements is underway and the January 2022 statement is not available yet.

3. Update on the IETF's technical work

Lars Eggert was not present for the beginning of the meeting so there was no update.

4. Executive Director Report - Public

Public Executive Director Report

For the IETF Administration LLC Board meeting on 14 April 2022

This report is provided by the IETF Executive Director and is taken as read at the meeting allowing more time for questions or follow ups. This report is public and there is no separate confidential report.

1. Strategic Matters

ED relocation

I am now based in the UK and a new contract has been signed and I have met all of the various identity verification checks.

2. Policies

Carbon offset

At IETF 113 I outlined the plan - measuring our carbon footprint and identifying a suitable offset scheme - to the IESG, who recommended that I present at the shmoo working group later in the week. Thanks to the cooperation of the shmoo chairs I was able to present, and to ask what involvement the community would like in this. The feedback from the community members present was strongly supportive and of the view that this should largely be treated as an operational issue, with the normal community transparency, and without any need for a consensus document to guide it. I will pick up this theme on list in the coming weeks.

3. Finance

Nothing to report

4. RFPs and contracts

RPC tools refresh project manager

Identifying a suitable contractor continues to be problematic. I will advertise again during April.

5. Meetings

IETF 113

We held a successful meeting in Vienna, Austria for IETF 113. By the time of the board meeting the results of the post-meeting survey should be ready to share.

The COVID management was excellent, and we believe that we had a total of 7~9 people who developed COVID either during or immediately after the meeting, giving an onsite infection rate of ~3%. No serious illnesses were reported and all those who were required to isolate were very appreciative of the support provided by both the secretariat and our local COVID manager.

I will be working with the Secretariat on a meeting financial statement so that the full cost of the meeting is known.

COVID impact and discussions going forward

While the future is still uncertain, it does appear that we can see a future without COVID and IETF meetings without any specific COVID management. For example, the UK, the venue for IETF 115 in November, has already ceased the majority of its testing programme, masks are no longer worn and there is no longer a requirement for self-isolation. With that in mind we need to make a decision as to what level of COVID management is appropriate for IETF 114 in Philadelphia.

I have also asked the IESG if they see a need for a non-WG mailing list on COVID-related issues to move discussions on this issue away from other lists where it might be a distraction to many of the participants.

6. Tools/RPC/RSOC/RSE

Moving off tools.ietf.org

The BibXML service that has been holding this up is now in final testing.

RSCE recruitment

The committee has met and discussed several key parts of the process including brochure, advertising and job description. This should all be finalised within a week or two. The recruiters have begun to meet with a list of community members put forward by the committee as part of their research.

7. IESG/IAB/IRTF/Trust

IESG/IAB retreat

The IESG and IAB are planning their May retreat, which will be supported by a number of LLC and Secretariat staff. I am currently seeing if I can attend and also meet with the Secretariat on other matters.

8. Communications/Outreach/Engagement

Nothing to report.

9. Miscellaneous

Nothing to report.

5. Discuss IETF Trust Consultation

The Trust has released high level details about its consultation process for restructuring and requested comment. Jason has started a draft document for the Board to note their questions and will put this out for Board review following this meeting.

6. Agenda bashing for 2022 Strategic Retreat

The Board will be holding a strategic retreat later in the month, which is open to public attendees. The Board agreed on the key items on which to focus and Jason will develop the agenda based on that after this meeting. The agenda and dial-in information will be posted on the website shortly.

7. AOB & Questions from Observers

There were no other discussion topics or questions from observers.

Part II: Board + Staff

1. IMA/Investment Policy Statement

Sean will prepare a redacted version of the investment documents with Goldman Sachs and once they are ready, the redacted documents will be posted on ietf.org.

2. Fundraising update

Lee-Berkeley gave an update on her development plan and prospect pipeline and discussed some potential donors she may meet in the upcoming months. She will attend the IAB/IESG retreat in the Bay Area in May and will use the opportunity to meet with some local contacts.

Part III: Board + ED Only

1. Jay: Financial reporting review

The board agreed to change its monthly financial reporting to a modified cash basis from an accrual basis, starting with the January 2022 financial statements. This will then show Internet Society contributions in the year they are received rather than the year they are committed, providing more useful information for the community.

The board also noted an error in the summary of the 2022 budget as published in a blog post and the new procedures put in place to prevent a recurrence. The board agreed to the ED publishing a correction.

2. Any issues related to war in Russia-Ukraine

The Board discussed the situation and whether there were any IETF LLC actions needed. It does not appear that the IETF does business with any of the organizations or individuals recently added to the sanctions list, so no action is needed at this time.

3. Check in on a new board meeting time

The Board discussed a potential new time of day for monthly meetings that is a bit earlier in the day for Lars. This will be sorted out via Doodle poll soon.

4. AOB - None

Part IV: Board Only

1. AOB - None